



Southern Maine Regional Water Council

SOUTHERN MAINE REGIONAL WATER COUNCIL
Annual Meeting of The Full Members
May 16, 2018

MINUTES

Welcome: President Labbe welcomed the participants and provided a brief history of the Council, including the evolution of the relationships built within the Council and the impact it has made and will continue to make on the future of the drinking water supply for the southern coastal Maine region.

Convene Meeting: President Labbe opened the business meeting at 7:50 P.M. at Duffy's Tavern & Grill, Kennebunk, ME.

Roll Call: Present: *President Norm Labbe- Kennebunk, Kennebunkport & Wells
Water District*
Scott Minor – Asst. Superintendent - KKWWD
Wayne Brockway - Treasurer – KKWWD
Justin Richardson – GIS / Asset Manager – KKWWD
Richard Littlefield –Trustee – KKWWD
Jamie Paschal – District Engineer - KKWWD

Vice-President Knowlton - Maine Water Company
Helen Newman – Maine Water Company
Phil Bilodeau – Maine Water Company
Brendon Joyce – Maine Water Company
Austin Scaplin – Maine Water Company
Mark Robinson – Robinson Media Consultants
Mike Riley – Hazen and Sawyer Engineers

Director Leach – South Berwick Water District

Doug Letellier – Trustee – SBWD

Henry Miller – Trustee - SBWD

Dwayne Rice – Trustee – SBWD

Warren Spencer – Trustee - SBWD

Director Crovo – Portland Water District

Carrie Lewis – General Manager – PWD

William Lunt – Trustee – PWD

Jamie Willey – Trustee - PWD

Director Parent – Sanford Water District

Keith Levasseur – District Engineer – SWD

Sonya Nevison – Business Manager – SWD

Norman Butler – Water Quality Manager - SWD

Roger Durant – Trustee - SWD

Director Lynch – York Water District

Donald Neumann – Superintendent – YWD

Gary Stevens – Water Resource Manager – YWD

Frank Witham – Trustee – YWD

Rick Boston – Trustee – YWD

Karen Arsenault – Trustee – YWD

Patrick Desrosiers – Financial Manager - YWD

Secretary/ Treasurer Hodgdon – Kittery Water District

Michael Rogers – Superintendent – Kittery Water District

Bob Wyman – Trustee – KWD

Jim Golter – Trustee – KWD

Roger Raymond – Trustee - KWD

Excused: None

Others Present: Dalyn Houser – Executive Director Saco River Corridor Commission

Correspondence: There was no correspondence.

Acceptance of Meeting Minutes of the Meeting of 7-26-2017:

Director Leach motioned to approve the minutes of the 7-26-2017 meeting. Seconded by Director Parent. Unanimously Approved.

Introduction of Directors and Officers: President Labbe introduced the nominated Directors and Officers of the SMRWC for 2018.

Financial Report: Secretary / Treasurer Hodgdon provided a written Treasurer's Report to each attendee. SMRWC's current bank balance is \$ 9,515.28.

Director Parent motioned to approve the financial report. Seconded by Director Crovo. Unanimously Approved.

Presentation of the 2017 Activities Report: President Labbe presented the Annual Activities report as outlined below.

Southern Maine Regional Water Council

2017 Annual Activities Report

Listing key activities for the year between the 2017 and 2018 Annual Meetings

- April 27, 2017 Annual Meeting of Full Members
- Acceptance of Meeting Minutes of the Meeting of 2-23-2017
 - Presentation of 2016 Financial Report
 - Presentation of 2016 Activities report
 - Election of Directors and Officers
 - Presentation by Jeffrey McNelly of the Maine PUC and from Jennifer Pederson of the Massachusetts Water Works Association relating to drought management and the allocation of water resources, with an emphasis on local (Maine) and regional (Massachusetts) regulatory perspectives and trends.
- May 3, 2017 President Labbe provided written testimony on behalf of SMRWC in opposition to LD 1514, *An Act To Provide Maine Landlords Advance Notice of Water Disconnection Postings*.
- May 22, 2017 Secretary Hodgdon filed Annual Maine MPUC Report of Annual Meeting and activities.
- June 6, 2017 KWD, YWD and KKWWD met to discuss preliminary hydraulic considerations relating to the provision of water to KWD during their upcoming rehab project.
- July 26, 2017 Board of Directors Meeting
- In addition to administrative details relating to the Treasurer's financial report and annual filing with the Secretary of State, members discussed and considered the following:

- The SMRWC Chemical Purchasing Program, with PWD offering a co-chair to assist with managing the program, with the goal of long-standing program manager Director Lynch phasing out of program management in one year.
- The planned provision of water by YWD for KWD during their treatment plant upgrade in late 2018 or early 2019. KWD's plant will have to be offline for a 3-4 month period during the construction. Flow models will soon be completed for this initiative.
- Kirsten Hebert provided a detailed outline of the MRWA (Maine Rural Water Association) operation and of the proposed federal funding cutbacks. The members provided some ideas as to how the Association may be able to increase revenues for some services.

- November 22, 2017 President Labbe filed comments on behalf of SMRWC to the Maine Public Utilities Commission on Docket No. 2017-00252, *Amendment of Chapter 660 of the Commission's Rules - Consumer Protection Standards for Water Utilities.*
- November 29, 2017 KWD, YWD and KKWWD met to discuss hydraulic and operational considerations relating to the provision of water to KWD during their upcoming rehab project.
- December 5, 2017 Director Lynch published the 2018 chemical bid results for the SMRWC members and other chemical purchasing participants.
- January 16, 2018 Secretary Hodgdon filed Corporate Annual Report with Maine Sec. of State
- January 17, 2018 Secretary Hodgdon Filed Annual IRS documents
- January 20, 2018 Secretary Hodgdon completed billing of non-member participants for the Chemical Purchasing Program
- January 30, 201 KWD, YWD and KKWWD met to discuss water quality and booster station design considerations relating to the provision of water to KWD during their upcoming rehab project.
- May 8, 2018 KWD, YWD and KKWWD met to discuss water final quality, booster station design and Memorandum of Understanding considerations relating to the provision of water to KWD during their upcoming rehab project.

Election of Directors: *Don Neumann of the York Water District motioned to approve the slate of directors for the Southern Maine Regional Water Council for 2018 to include Norm Labbe-KKWWD, Ryan Lynch -YWD, Rick Knowlton-Maine Water – Biddeford and Saco, Guy Hodgdon-KWD, John Leach-SBWD, Chris Crovo-PWD, and Dave Parent-SWD. Seconded by Mike Rogers from the Kittery Water District. Unanimously Approved.*

Election of Officers of the Board of Directors: *John Leach of the South Berwick Water District motioned to approve the slate of officers for the Southern Maine Regional Water Council for 2018 to include President Ryan Lynch - YWD, Vice-President Rick Knowlton–Maine Water – Biddeford and Saco, and Secretary/Treasurer Guy Hodgdon-KWD. Seconded by Dave Parent from the Sanford Water District. Unanimously Approved.*

Program –

- Vice-President Knowlton provided an update on the possible merger involving the Maine Water Company. They are in the early stages of the process at this time.
- Phil Bilodeau from the Maine Water Company gave a presentation on the progress of their new treatment facility that will be constructed on their site. Currently they are reviewing the 30% engineering plans that have been developed.
- Director Labbe and President Lynch described the status of the ongoing regional planning to supply water to Kittery Water District during their upcoming Treatment Plant rehab project. President Lynch described several water treatment changes that are being implemented by KWD, YWD and KKWWD to assure water compatibility. He also described several hydraulic improvements that are being made to the KWD and YWD systems. Director Labbe described the Memorandum of Understanding that is being created to address the business aspects of the water transfers. Cooperation and communication between the districts has been excellent to date and is imperative to make this plan a success.

Presentation:

Newly elected President Lynch presented a plaque from the SMRWC to outgoing President Labbe in appreciation of his many years of service to the Council including his two separate terms as President of the Council.

Director’s Subcommittee Reports: None.

Old Business: There was no old business to come before the Council.

New Business: None.

Other Business: None.

Next Meeting: The next Annual Meeting date was not set at this time. The date and time will be set via email to all the Directors.

Adjournment: The meeting adjourned at 9:15 P.M.

Respectfully submitted,

Guy Hodgdon, SMRWC Secretary/Treasurer