



Southern Maine Regional Water Council

**SOUTHERN MAINE REGIONAL WATER COUNCIL**  
**Annual Meeting of The Full Members**  
**June 20, 2019**

**MINUTES**

**Welcome:** President Lynch welcomed the participants and provided a description of the Council and the impact we have on the State of Maine water industry.

**Convene Meeting:** President Lynch opened the business meeting at 7:05 P.M. at the Ramada at Saco Conference Center, Saco, ME.

**Roll Call:** Present: *Director Scott Minor- Kennebunk, Kennebunkport & Wells  
Water District*

Steve Cox – Superintendent - KKWWD  
Wayne Brockway - Treasurer – KKWWD  
Jim Burrows –Trustee – KKWWD

Mike Cummons – Maine Water Company

*Director Chris Crovo – Portland Water District*

Carrie Lewis – General Manager – PWD  
William Lunt – Trustee – PWD  
Jamie Willey – Trustee – PWD  
Guy Cote – Trustee President – PWD  
Kim Rich – Trustee – PWD  
Louise Douglass – Trustee – PWD  
Seth Garrison – Trustee – PWD  
Patric Fitzgerald - PWD

*Director John Leach – South Berwick Water District*  
Doug Letellier – Trustee – SBWD  
Henry Miller – Trustee - SBWD  
Dennis Fontaine – Trustee – SBWD  
Dana Curtis – SBWD

*Director Dave Parent – Sanford Water District*  
Keith Levasseur – District Engineer – SWD  
Sonya Nevison – Business Manager – SWD  
Roger Durant – Trustee - SWD

*President Ryan Lynch – York Water District*  
Donald Neumann – Superintendent – YWD  
Gary Stevens – Water Resource Manager – YWD  
Russ Peterson – Trustee – YWD  
Rick Boston – Trustee – YWD  
Karen Arsenaault – Trustee – YWD  
Patrick Desrosiers – Financial Manager - YWD

*Secretary/ Treasurer Hodgdon – Kittery Water District*  
Michael Rogers – Superintendent – Kittery Water District  
Bob Wyman – Trustee – KWD  
Jim Golter – Trustee – KWD  
Roger Raymond – Trustee - KWD

Excused: *Vice-President Rick Knowlton - Maine Water Company*

Others Present: Norm Labbe – Retired Superintendent - KKWWD

**Correspondence:** There was no correspondence.

**Acceptance of Meeting Minutes of the Meeting of 3-20-2019:**

*Director Leach motioned to approve the minutes of the 3-20-2019 meeting. Seconded by Director Parent. Unanimously Approved.*

**Financial Report:** Secretary / Treasurer Hodgdon provided a written Treasurer's Report to each attendee. SMRWC's current bank balance is \$ 4,293.98.

*Director Parent motioned to approve the financial report. Seconded by Director Crovo. Unanimously Approved.*

**Presentation of the 2018/2019 Activities Report:** President Lynch presented the Annual Activities report as outlined below.

Key Activities for the Year Between the 2018 and 2019 Annual Meetings (in reverse order)

- June 20, 2019      **Annual Meeting of Full Members Agenda (SACO RAMADA CONFERENCE CENTER-352 North St, Saco,6 PM)**
- Introduction of Members, Directors, and Friends
  - Acceptance of Last Meetings Minutes
  - Presentation of 2018 Financial Report
  - Presentation of 2018 Activities report
  - Election of Officers
  - Brief Discussions:
    - Maine Water Company Saco River Water Treatment Plant Update
    - Monochloramines In the News
    - PFAS/PFOA Update- Norm Labbe
- April 2, 2019      **Provided SMRWC Written Testimony to State Legislature**  
Prepared opposition letters for proposed State legislation LD 1120 and LD 197. Vice President Knowlton delivered to the State House hearing on 4/3/2019 and 4/10/2019.
- March 20, 2019      **Regular Council Meeting, 9am: KKWWD, Kennebunk, ME**  
Discussed Purpose/Mission Statements, Website Update, Legislative Review and Testimony as well as Annual Meeting Venue. Discussed potential joint grant to investigate regulatory structure and pricing. Secretary / Treasurer Hodgdon reported that billing has been completed for the Chemical Purchasing Program Associate members and to date 16 of the 18 have paid.
- March 7, 2019      **SMRWC Cyber Security Workshop, 10am: PWD/Nixon Training Room, Portland, ME**  
Chad Davis of PWD, Justin Richardson of KKW, and Colin McGuire of Fortress Network Solutions reviewed threats, case studies, and various approaches to cybersecurity. The State Drinking Water Program provided insight into its coming collaborative cyber security checklist with MRWA.
- February 28, 2019      **2019 Legislative Breakfast: Keeping Water Safe, Clean & Sustainable. Senator Inn, Augusta, ME**  
Attended breakfast meeting with industry professionals and Legislators.
- February 12, 2019      **Secretary/Treasurer Hodgdon filed Annual State Corporate Filing and IRS Tax Return.**  
February 2019      **Secretary/Treasurer Hodgdon invoiced non-member participants of Chemical Purchasing Program**  
January 24, 2019      **Regular Council Meeting and Workshop, 12pm: When Pigs Fly Pizzeria, Kittery, ME**  
Discussed and requested information, pictures, and logos from District/Companies with the hope to achieve an updated Web site launch in March. Workshop continued development of 4 proposed Vision Statements; Optimize Efficiency through Cooperative Effort, Optimal Water System Resiliency and Water Compatibility, Optimal Water Supply Protection and Sustainability, Optimal Protection and Preservation of Water Supply Lands. These might serve as public information document offerings for which to attract legislative and like-minded individuals that might develop relationships and initiatives over time. Vision Statements would be single page, publicly available, brief but concise statements of the council's long-term objectives, directions, with contact listed to be used to grow direct support, provide consistency, and generally guide the council's decision-making process.
- January 8, 2019      **Spoke with Martha Sheils of the New England Environmental Finance Center** (University of Southern Maine) at length regarding potential opportunities for partnering regionally and securing funding for enhancing land conservation strategies when it comes to protecting drinking water supplies.

- December 19, 2018 **SMRWC Treatment Chemical Bid Award, Chair: Patrick Fitzgerald of PWD**  
In September of this year Patrick contacted all SMRWC participants and collected updated chemical use information. In October he tabulated total quantities for the bid and updated the bid documents. In November the Bid went out to chemical suppliers. In December the bid results were tabulated and Bid awarded for the 37 categories to the 24 participating SMRWC companies and chosen chemical suppliers.
- December 18, 2018 **MWUA Legislative/Regulatory Action Committee Meeting, 8am, Conference Call**  
Participated in a Legislative/Regulatory Action Committee Meeting to discuss proposed MMA Platform Legislation: Act to Recognize Benefit By Utilities From Significant Public Investments In Public Right of Way.
- November 28, 2018 **Regular Council Meeting, 9am: KKWWD, Kennebunk, ME**  
Discussed Treatment Chemical purchasing program changes and training, Bylaws changes approval progress, Web site update to Wix, Vision Statements and potential of an inhouse Cyber Security Workshop.
- October 23, 2018 **Regular Council Meeting and Workshop, 9am: Portland Water District, Portland, ME**  
Continued to discuss and review bylaws updates with legal review, water council contacts lists, and Who We Are statement. Paul Hunt and Laurel Jackson of PWD described the PWD Land Conservation Program, what it seeks to do, how it was developed, and how much it costs. They explained the Sebago Clean Water Partnership and how it grew out of land conservation. The Web Site committee met afterwards. The status of the SMRWC website was such that very little could be done due to the outdated platform.
- September 20, 2018 **Contact Updates**  
Completed and disseminated updates of Water Council internal and external contact lists, with mutual aid agreement contact lists.
- September 19, 2018 **Regular Council Meeting, 9am, KKWWD, Kennebunk, ME**  
Presented draft contact update list, Mutual Aid Contact List, and had a Bylaws sub-committee and presentation for discussion. Presented collected information on current populations and communities served by SMRWC. SMRWC founding members regularly serve nearly 250,000 people, comprising nearly 20% of the population of the State of Maine in 25 communities.
- September 11, 2018 **Meeting with new SMRWC Treatment Chemical Purchasing Chair, Patrick Fitzgerald, Portland**
- August 2, 2018 **Regular Council Meeting, 9am, KKWWD, Kennebunk, ME**  
Patrick Fitzgerald of PWD was introduced to the Board at the new Chair of the SMRWC Treatment Chemical Purchasing Program. Work was started on the Website/Email update sub-committee, Bylaws sub-committee, and SMRWC mission documents.
- June 26, 2018 **Regular Council Meeting, 9am, KKWWD, Kennebunk, ME**  
President Lynch and outgoing President Labbe discussed projects that might be addressed by the Council including Web Site, PFAS issues, PUC drought plans, By Laws Review and update, Fluoride and interconnectivity. Meeting poll results were discussed.

**Election of Officers of the Board of Directors:** *Dave Parent of the Sanford Water District motioned to approve the slate of officers for the Southern Maine Regional Water Council for 2019 to include President Ryan Lynch - YWD, Vice-President Chris Crovo-Portland Water District, and Secretary/Treasurer Guy Hodgdon-KWD. Seconded by John Leach from the South Berwick Water District. Unanimously Approved.*

**Program –**

- Mike Cummons from the Maine Water Company updated the status of the construction of their new water treatment facility. They are planning on a summer of 2022 opening.
- President Lynch gave a brief update of the current news reports and disinformation on monochloramines in the State.
- Norm Labbe reported that he has been appointed to serve on the State PFAS Review Committee as the representative from the water industry. He explained the meetings they have had to date and his plans for future meeting discussions.

**Presentation:**

President Lynch presented an engraved iPad from the SMRWC to Norm Labbe in celebration of his retirement and appreciation of his many years of service to the Council.

**Director’s Subcommittee Reports:** None.

**Old Business:** *On April 4, 2019 an electronic motion was made via email by President Lynch to expend not to exceed \$700 for the purchase of an iPad as a gift from the Council. Seconded by Vice-President Knowlton. Motion approved 6-0.*

**New Business:** None.

**Other Business:** None.

**Next Meeting:** The next Annual Meeting date was not set at this time. The date and time will be set via email to all the Directors.

**Adjournment:** The meeting adjourned at 7:45 P.M.

*Respectfully submitted,*

*Guy Hodgdon, SMRWC Secretary/Treasurer*