



Southern Maine Regional Water Council

SOUTHERN MAINE REGIONAL WATER COUNCIL

Annual Meeting

February 20, 2008

MINUTES

Convene Meeting: President Labbe opened the business meeting at 7:15 P.M. at the Saco Holiday Inn and Conference Center, Saco, ME.

Roll Call: **Present:** *President Labbe – Kennebunk, Kennebunkport & Wells Water District*
Scott Minor – Asst. Superintendent – KKWWD
Richard Littlefield – Trustee – KKWWD
Jim Burrows – Trustee – KKWWD

Vice-President Neumann – York Water District
Ryan Lynch – Plant Manager – YWD
Ed Walsh – Trustee – YWD
Fred Ricker – Trustee – YWD
Wayne McIntire – Trustee - YWD

Treasurer Mansfield – Biddeford-Saco Water Company

Secretary Hodgdon – Kittery Water District
Michael Rogers – Superintendent – KWD
Robert Wyman – Trustee – KWD
Roger Raymond – Trustee – KWD
James Golter – Trustee – KWD

Director Nadeau – South Berwick Water District
John Leach – Foreman – SBWD
Doug Letellier – Trustee – SBWD
Henry Miller – Trustee - SBWD

Director Knowles – Sanford Water District
Dave Parent – Asst. Superintendent - SWD

Director Lorfano – Portland Water District
Ron Miller – General Manager – PWD
Chris Crovo – Dir. Of Asset Management & Planning – PWD
William Lunt – Trustee – PWD
John Emerson – Trustee – PWD
John Brady – Trustee - PWD

Excused: NONE

Others Present: Rob Williamson – Wright-Pierce

Correspondence: There was no correspondence.

Introduction of Directors and Officers: President Labbe introduced the Directors and Officers of the SMRWC for 2007.

Election of Directors: *Mr. Ricker from York Water District motioned to approve the slate of directors for the Southern Maine Regional Water Council for 2008 to include Norm Labbe-KKWWD, Don Neumann-YWD, Chris Mansfield-BSWC, Guy Hodgdon-KWD, Mike Nadeau-SBWD, Gary Lorfano-PWD, and Dennis Knowles-SWD. Seconded by Bob Wyman of the Kittery Water District. Unanimously Approved.*

President's Report: President Labbe reported on the SMRWC accomplishments and initiatives for 2007 and plans for 2008.

2007 Accomplishments –

1. The Council continued its efforts on the Cooperative Chemical Purchasing program. This program now totals approximately \$ 1,000,000 in chemical purchases and has produced over \$ 100,000 in savings to the various participants. The Council thanked Ryan Lynch from the York Water District for his tireless efforts administering this program.
2. The Council reviewed in depth the possibility of cooperative purchase and rental of uniforms for the various Districts. After completing an RFP and reviewing the various programs, it became clear that this is one area where each individual District is better served purchasing these services on their own. Secretary Hodgdon was thanked by the Council for pursuing this initiative.
3. The Council formed a subcommittee to review cooperative purchasing of tank painting services. An RFP was developed and the responses to that RFP provided some good pricing for those services. Pres. Labbe, Vice-President Neumann and Mr. Crovo from the Portland Water District were the subcommittee that produced the positive results and a template for others to follow. The Council thanked these gentlemen for their services also.
4. The Council's largest undertaking for the year was the pursuit of a \$ 100,000 grant from the Credit Quality Improvement Grant to develop a master plan for the entire SMRWC area. The plan is in its final stages and will be available in June 2008.

2008 Focus -

1. The Council's major focus for 2008 will be the completion and review of the master plan.
2. The Council will also continue to pursue joint purchasing of supplies common to all Districts such as water pipe, water meters, etc.
3. Continuation of the Cooperative Chemical Purchasing Program will also be a focus for 2008.

Treasurer's Report: There was no Treasurer's Report given at this meeting.

Director's Subcommittee Reports: There were no Subcommittee reports given at this meeting.

Old Business: There was no old business to come before the Council.

New Business:

Regional Water System Master Plan Update – President Labbe introduced Rob Williamson from Wright-Pierce who gave a brief presentation and update on the progress of the master plan.

Other Business: Mr. Lunt, a trustee from the Portland Water District, thanked the Council for their efforts and cooperation to improve the operations of all the Districts in the SMRWC.

Next Meeting: The next meeting date was not set at this time. The date and time will be set via email to all the Directors.

Adjournment: *A motion to adjourn was made by Director Lafond at 8:40 P.M. Seconded by Director Knowles. Unanimously Approved.*

Respectfully submitted,

Guy Hodgdon, SMRWC Secretary