



**BOARD OF DIRECTORS MEETING**  
**September 29, 2010**

**MINUTES**

**Convene Meeting:** President Lorfano opened the meeting at 10:00 AM at the KK&W Water District Offices.

**Roll Call:** Present: President Lorfano – Portland Water District  
Vice-President Neumann – York Water District  
Secretary/Treasurer Hodgdon – Kittery Water District  
Director Knowles – Sanford Water District  
Director Labbe – Kennebunk, Kennebunkport & Wells Water District  
Director Mansfield – Biddeford-Saco Water Company  
Director Leach – South Berwick Water District

Others Present: Mr. Miller & Mr. Crovo – Portland Water District  
Mr. Rogers – Kittery Water District  
Mr. Lynch – York Water District

**Acceptance of Meeting Minutes of the Annual Meeting of 2-18-10:**  
**Director Labbe motioned to approve the minutes of the 2-18-10 meeting. Seconded by Vice-President Neumann. Unanimously Approved.**

**Reports:**

- **President's Report:** President Lorfano informed the Board he will be resigning from the Portland Water District, and therefore this Board, effective November 2, 2010. He will soon be retiring from his position in Scarborough and moving to Florida.
- **Treasurer's Report** – Sec./Treas. Hodgdon distributed the Treasurer's report showing our current balance of \$ 13,241.26. **Director Labbe motioned to**

**approve the financial report. Seconded by Vice-President Neumann. Unanimously Approved.**

- **Dues Status** – after some discussion **Director Labbe motioned to assess Full Member dues for 2010 at \$ 500 per member. This dues to be payable prior to December 31, 2010. Seconded by Vice-President Neumann. Unanimously Approved.** Sec./Treas. Hodgdon was directed to send out this billing ASAP.
- **Directors Subcommittee Reports:**

**Cooperative Chemical Purchasing Program**

Mr. Lynch reports he will soon be sending out for chemical cost quotes for 2011. He anticipates chemical costs to rise by 10% +/- next year.

**Fire Extinguisher Maintenance Cooperative Purchasing Program**

Mr. Lynch explained he has just completed negotiations with 4 companies to provide fire extinguisher inspection and maintenance for some of the members in the SMRWC. (YWD, KWD, KK&WWD) The results of the quotes he received will save money for all the Districts in the program. This program is available to all members in the SMRWC.

**Mutual Aid – NIMS Training**

Vice-President Neumann reports he recently hosted NIMS training (100 and 700 compliant) for the SMRWC that was held in Sanford.

Mr. Crovo spoke about recent updates to our emergency contact list for mutual aid that was prepared in anticipation of Hurricane Earl.

**Meet with Saco River Corridor**

President Lorfano reported that no meeting has taken place as yet. The Council would like to setup a “line of communication” with this group.

**Website Development**

Mr. Crovo advised all present to review our website. Much of our administrative data can be viewed on the site. He encouraged all to forward any ideas for the website to him. The “Members Only” section will soon be populated and passwords will be distributed to all members and associate members.

**Old Business:**

**Michael Nadeau Memorial Scholarship**

Vice-President Neumann asked about the status of this award. The new president will form a sub-committee to formulate this program.

**New Business:**

• **Election of Officers for the SMRWC:**

*President Lorfano nominated Vice-President Neumann for President. Seconded by Director Leach. Unanimously Approved.*

*Vice-President Neumann nominated Director Leach for Vice-President. Seconded by Director Knowles. Unanimously Approved.*

*President Lorfano nominated Secretary/Treasurer Hodgdon to serve another term. Seconded by Director Labbe. Unanimously Approved.*

**Other Business:**

- The Council discussed the need to meet with legislators and others about rules governing bridge replacements and utilities that have infrastructure on the bridges. Vice-President Neumann and Mr. Crovo explained some recent proposals that directly affected their operations and budget.
- Mr. Miller advised the Council that the PUC adopted the new Chapter 660 yesterday. This could have some direct effect on all our Districts.
- On behalf of the entire SMRWC, Vice-President Neumann congratulated President Lorfano on his pending retirement and presented a gavel plaque to him to thank him for his service to the SMRWC.

**Next Meeting:** The next meeting will be called as needed.

**Adjournment:** *President Lorfano adjourned the meeting at 10:55 AM.*

*Respectfully submitted,*

*Guy Hodgdon, SMRWC Sec. /Treas.*