



Southern Maine Regional Water Council

BOARD OF DIRECTORS MEETING

October 2, 2008

MINUTES

Convene Meeting: President Labbe opened the meeting at 1:10 PM at the Portland Water District's Jeff Nixon Training Center.

Roll Call: Present: President Labbe – Kennebunk, Kennebunkport & Wells Water District
Vice-President Neumann – York Water District
Treasurer Mansfield – Biddeford-Saco Water Company
Secretary Hodgdon – Kittery Water District
Director Nadeau – South Berwick Water District
Director Knowles – Sanford Water District
Director Lorfano – Portland Water District

Excused: None

Others Present: Mr. Miller & Mr. Crovo – Portland Water District
Mr. Lynch – York Water District
Mr. Rogers – Kittery Water District
Mr. Parent – Sanford Water District
Mr. Musich & Mr. Williamson – W/P Engineers

Acceptance of Meeting Minutes of 7-14-08: *Treasurer Mansfield motioned to approve the minutes of the 7-14-08 meeting. Seconded by Vice-President Neumann. Unanimously Approved.*

Reports:

- **President's Report:** President Labbe informed the Board that the state WARN program is nearing final agreement. Within approximately one month Districts will be invited to join WARN.
- **Treasurer's Report** – Treasurer Mansfield reported that we have approximately \$10,000 - \$15,000 available after paying the \$90,000 to Wright-Pierce for the Master Plan Study.

The Board again came to a consensus that dues assessment for the SMRWC members is not necessary at this time.

- **Directors Subcommittee Reports:**

Joint Storage Tank Maintenance – Mr. Crovo reports that the Portland Water District is currently painting two of their tanks. He is pleased with the contractors and product so far. A discussion of paint manufacturers ensued.

Energy Audit – Mr. Crovo also reports that the Portland Water District has undertaken a full blown energy audit. (\$ 50,000) He will share some of the findings with the Board as the audit progresses.

Cooperative Chemical Purchasing Program – Mr. Lynch reports that we now have 23 companies in the program. He said after speaking with a few suppliers Districts should plan on a 15% - 20% increase in chemical prices for next year. Bid sheets for next year should be going out soon.

- **Wright-Pierce Master Plan Project Update:**

Mr. Musich and Mr. Williamson from Wright-Pierce reviewed the final draft of the Master Plan. The Board went through various parts of the final draft and made some revisions. Wright-Pierce will update the final draft including all the changes received from today's meeting and send out an electronic version of the revised final draft to the Board members early next week. A meeting of the Board is scheduled for Tuesday, October 14 at 10:00 AM to approve the final draft of the report.

W/P again requested a review by the Board for a possible increase to their contract fee. This will be addressed by the Board at the next meeting.

Other Business:

- **Election of Officers for the SMRWC:**

Director Nadeau nominated Director Lorfano for President. Seconded by Vice-President Neumann. Unanimously Approved.

Director Lorfano nominated Vice-President Neumann to serve another term. Seconded by Director Nadeau. Approved 6-1.

Director Lorfano nominated Treasurer Mansfield to serve another term. Seconded by Director Knowles. Unanimously Approved.

Treasurer Mansfield nominated Secretary Hodgdon to serve another term. Seconded by Director Lorfano. Unanimously Approved.

The terms of the new officers will start after the adjournment of this meeting.

The Board thanked President Labbe for his dedication during his term in office.

Next Meeting: The next meeting is scheduled for October 14, 2008 at 10:00 AM at the Portland Water District's Jeff Nixon Room.

Adjournment: *A motion was made by Treasurer Mansfield to adjourn at 3:40 PM. Seconded by Director Knowles. Unanimously Approved*

Respectfully submitted,

Guy Hodgdon, SMRWC Secretary