



Southern Maine Regional Water Council

BOARD OF DIRECTORS MEETING

October 14, 2008

MINUTES

Convene Meeting: President Lorfano opened the meeting at 10:05 AM at the Portland Water District's Jeff Nixon Training Center.

Roll Call: Present: President Lorfano – Portland Water District
Vice-President Neumann – York Water District
Treasurer Mansfield – Biddeford-Saco Water Company
Secretary Hodgdon – Kittery Water District
Director Nadeau – South Berwick Water District
Director Knowles – Sanford Water District
Director Labbe – Kennebunk, Kennebunkport & Wells Water District

Excused: None

Others Present: Mr. Miller & Mr. Crovo – Portland Water District
Mr. Lynch – York Water District
Mr. Rogers – Kittery Water District
Mr. Parent – Sanford Water District
Mr. Williamson – W/P Engineers

Acceptance of Meeting Minutes of 10-2-08: *Director Labbe motioned to approve the minutes of the 10-2-08 meeting. Seconded by Director Knowles. Unanimously Approved.*

Reports:

- **President's Report:** None
- **Treasurer's Report** – Treasurer Mansfield reported that we will have to approve a dues schedule for FY 2008 to pay outstanding bills and have some funds in the bank. *Director Labbe motioned to assess the 2008 dues at \$ 1,000 per member utility. Seconded by Treasurer Mansfield. Unanimously Approved*

- **Directors Subcommittee Reports:**

Cooperative Chemical Purchasing Program – Mr. Lynch reports that the Maine Drinking Water Program may consider a reduction in regulations resulting in less chemical use required. Each utility should submit a proposal to the Maine Drinking Water Program if they are interested in this proposal.

- **Wright-Pierce Master Plan Project Update:**

Mr. Williamson from Wright-Pierce reviewed the final draft of the Master Plan. After final discussion *Vice-President Neumann motioned to approve the final draft of the report with the changes made today and send a copy of the report to the Maine Bond Bank. Seconded by Director Knowles. Yea-6 Nay-0 Abstain-1 Treasurer Mansfield. Motion Approved*

Director Knowles motioned to approve \$10,000 for the public relations portion of this report as outlined in a document entitled “Level of Effort for Promotion of the SMRWC Master Plan Report”. (attached) Seconded by Director Nadeau. Yea-6 Nay-0 Abstain-1 Treasurer Mansfield. Motion Approved

Other Business:

- None

Next Meeting: The next meeting will be called as needed. President Lorfano will develop a meeting calendar for future meetings.

Adjournment: *President Lorfano adjourned the meeting at 10:50 AM.*

Respectfully submitted,

Guy Hodgdon, SMRWC Secretary

**Level of Effort
for
Promotion of Southern Maine Regional Water Council Master Plan Report**

Task Description	Hours (Wright Pierce)	Cost
Develop presentation outline and PowerPoint	8	\$1000
Presentation to SMRWC Trustees @ annual meeting	6	\$800
Presentations to individual utilities	24	\$2,400
Development of press release and talking points	4	\$400
Presentations to State agencies and Governors office	8	\$800
Printing – additional copies of the report for distribution	8	\$4,000
Expenses (travel, meals, phone, etc.)	-	<u>\$600</u>
Subtotal		\$10,000