



Southern Maine Regional Water Council

SOUTHERN MAINE REGIONAL WATER COUNCIL

Board of Directors Meeting

January 15, 2008

MINUTES

Convene Meeting: President Labbe opened the meeting at 11:05 A.M. at the Jeff Nixon Center, Portland Water District, Portland, Maine.

Roll Call: Present: President Labbe – *Kennebunk, Kennebunkport & Wells Water District*
Vice-President Neumann – *York Water District*
Treasurer Mansfield – *Biddeford-Saco Water Company*
Secretary Hodgdon – *Kittery Water District*
Director Nadeau – *South Berwick Water District*
Director Knowles – *Sanford Water District*
Director Lorfano – *Portland Water District*

Excused: NONE

Others Present: Mr. Miller & Mr. Crovo – *Portland Water District*
Mr. Johnson & Mr. McMullin - *Portland Water District*
Mr. Lynch – *York Water District*
Mr. Parent – *Sanford Water District*
Mr. Rogers – *Kittery Water District*
Mr. Musich & Mr. Williamson & Ms. Saucier – *Wright-Pierce*

Correspondence: There was no correspondence.

Minutes of Previous Meeting: *Treasurer Mansfield motioned to approve the minutes of the technical session meeting of October 12, 2007 and the Board of Directors meeting of June 19, 2007 as written. Seconded by Director Lorfano. Unanimously Approved.*

President's Report: President Labbe reported that he will be attending a meeting of the Federal Mutual Aid / WARN initiative in Denver later this week. The WARN program for Maine will be developed, at least in part, in accordance with the input and guidance expected to be received at this meeting. Initially the plan will be for

intrastate mutual aid between water and wastewater utilities; ultimately it may become an interstate plan, as the Federal government is encouraging the development of such plans for the entire nation.

Treasurer's Report: Treasurer Mansfield reported that to date Wright-Pierce has been paid \$30,000 from the MBB Grant on their contract to prepare the Master Plan. The current balance in the Council's checking account is \$ 5,590.76. We are expecting 12 or 13 more \$ 100 checks from our chemical cooperative program Associate members.

Council Membership Dues: *Tresurer Mansfield motioned to set the SMRWC Full Member dues at \$ 2,000 and the Associate Member dues at \$ 100 for the 2008 fiscal year. Seconded by Director Knowles. Unanimously Approved.* Treasurer Mansfield will be sending out the membership dues bills soon.

Directors Subcommittee Reports:

Joint Storage Tank Maintenance – Director Neumann and Mr. Crovo report that the painting specifications have been developed and sent out to four approved vendors for painting storage tanks at the York Water District and Portland Water District.

Joint Uniform Services Program – Secretary Hodgdon reported that after completing and reviewing the RFP results it was the consensus of the subcommittee that this is one area in which we, as a Council, will not be able to cooperate for services. There are too many variables from District to District to make this a feasible joint program.

Annual Meeting Details – Mr. Crovo reported that he has made arrangements for the Annual Meeting of the Council will be held on Wednesday, February 20, 2008 starting at 6:30 PM at the Holiday Inn Express Banquet Center in Saco, ME. It was the consensus of the Directors to have the Council pay for all the expenses for this meeting.

Wright-Pierce Master Plan Project Update – Mr. Musich and Mr. Williamson from Wright-Pierce gave an update to the progress of the Master Plan proposal. Another update is planned for March prior to the final proposal.

Other Business: There was no other business to come before the Council.

Next Meeting: The next meeting time, date and location will be provided at a later date via email.

Adjournment: *A motion to adjourn was made by Treasurer Mansfield at 1:15 PM. Seconded by Director Knowles. Unanimously Approved.*

Respectfully submitted,

Guy Hodgdon, SMRWC Secretary